

<b>This copy is from file - Safety Training Topic</b>	<b>NC OSH Standard Cited</b> (see NOTE #1. below)	<b>Who Should Receive This Training?</b>	<b>How Often Should Training Be Received?</b> (see NOTE #2. below)	<b>Estimated Class Time</b> (see NOTE #3 below)	<b>Training Taught or Arranged By:</b>
15 Passenger Van	General Duty Clause	Required one time driver's license review, classroom awareness training and behind-the-wheel training for applicants.	Prior to Initial Van Use.	Applicant (contact ASUOSH for details)	Self / ASUOSH
Aerial Lift	1926.453	All designated operators of Aerial Lifts (vertical lifts, scissors lifts, boom supported lifts)	Initial	2 hours	ASUOSH
Asbestos Abatement (OSHA Class I & II)	1910.1001	Employees who remove asbestos-containing materials	Initial / Annual	40 hrs / 8 hrs + physical	ASUOSH
Asbestos Awareness	1910.1001	Employees who are likely to contact but not disturb asbestos-containing materials (e.g. housekeepers, most trades).	Initial / Annual	2 hrs / 1 hour	ASUOSH
Asbestos Operations and Maintenance (OSHA Class III & IV)	1910.1001	Employees who disturbs asbestos as part of maintenance & repair work.	Initial / Annual	16 hrs / 4 hrs + physical	ASUOSH
Back Safety/Lifting	General Duty Clause	All employees with lifting, moving duties	Initial / Periodic	1 hour	ASUOSH
Bloodborne Pathogens	1910.1030	Employees with occupational exposure to blood or other potentially infectious body fluids (e.g. clinicians, first aid responders, police, some housekeepers).	Initial / Annual	1.5 hours	ASUOSH
Chainsaw Safety	1910.266	Employees using chainsaws as part of their job	Initial	1 hour	Supervisor
Chemical Hygiene	1910.1450	All laboratory employees, new exposures	Initial	1 hour	ASUOSH
Compressed Gas Safety	1910.101	Employees using compressed gases	Initial	1 hour	ASUOSH
Confined Space Entry	1910.146(g)1	Authorized entrants/attendants/entry supervisors	Initial / Periodic / As Needed	4	ASUOSH
Confined Space Awareness	1910.146(g)2	Employees affected by confined spaces	Initial / Periodic	1 hour	ASUOSH
Control of Hazardous Energy (Lockout/Tagout)	1910.147	Employees that may service or maintain equipment	Initial / Periodic	2 hours	ASUOSH
Control of Hazardous Energy (Lockout/Tagout) Awareness	1910.147 (c)(7)(i)(C)	All	Initial / Periodic	1 hour	ASUOSH

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Electrical Safety	1910.331 – .335	Employees working with electrical equipment	Initial / Periodic	1 to 2 hours	ASUOSH
Emergency Action Plan/Response	1910.38	All	Initial / Periodic Change in Plan	30 to 90 minutes	ASUOSH/Emergency Management Coordinator
Ergonomics, Office and Labs (recommended)	General Duty Clause	Any	Initial	30 minutes to 1 hour	ASUOSH
Fall Protection	Subpart M-1926.500	Employees who may find themselves 4' above a walking/working surface, within 6' from the edge, with no guard system.	Initial / Periodic	2 to 3 hours	ASUOSH and/or Facilities Services
Hazard Communication-Department Specific	1910.1200	All employees exposed to hazardous chemicals (excluding labs), infectious agents, or pesticides	Initial / Periodic New Hazard	1 to 2 hours	Departmental Supervisor/Manager
Hazard Communication-General	1910.1200	All employees exposed to hazardous chemicals (excluding labs), infectious agents, or pesticides	Initial / Periodic New Hazard	1 to 2 hours	ASUOSH
Hearing Protection/Conservation	1910.95	Employees working in high noise areas	Initial / Annual	1 to 2 hours	ASUOSH
Hot Work-Welding/Cutting Safety	1910.252	Employees doing hot work	Initial / Periodic	1 to 2 hours	ASUOSH
Laboratory Safety	1910.1450	All laboratory employees, new exposures	Initial / refresher every 2 yrs	1 hour	Supervisor/ASUOSH
Ladder Safety	1910 Subpart D	Employees who will use ladders	Initial / Periodic	1 hour	ASUOSH
Lead & Lead Paint	1910.1025	Employees exposed to lead	Initial / Annual / at or above Action Level	1 to 2 hours	ASUOSH
Machine Guarding	Subpart O	Maintenance employees	Initial / Periodic	1 hour	ASUOSH
New Employee Orientation	Multiple	All	Initial	1 hour	ASUOSH
Personal Protective Equipment	1910.132	Employees required to use PPE	Initial / Change in work place/PPE use	1 - 2 hours depending on the PPE	ASUOSH

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Portable Fire Extinguishers	1910.157	All	Initial / Annual	Brochure	ASUOSH
Portable Fire Extinguishers: Hands-On Training	1910.157	Employees who want hands-on training	Periodic	30-60 min	Boone Fire Dept. (contact ASUOSH)
Powered Industrial Trucks (Forklift)	1910.178	All designated operators of forklifts	Initial / Every 3 years	1 to 4 hours	ASUOSH
Respiratory Protection	1910.134	All employees required to wear a respirator of any type	Initial / Annually New Hazard	1 to 2 hours (Fit testing and physical exam required)	ASUOSH
Safety 101	Multiple	All	Initial / Periodic	2 hours	ASUOSH
Scaffold User Safety	1926 Sub L	All employees required to build or work on scaffolds	Initial	2 hours	ASUOSH
Skid Steer Loader Safety	1910.178 & 1926.602	All designated operators of Skid Steer Loaders	Initial / Every 3 years	2 hours	ASUOSH
Storage and Handling of LP Gases	1910.110	All personnel who perform installation, removal, operation or maintenance	Initial / Periodic	1 hour	Supervisor/ASUOSH
Storage of Flammable and Combustible Liquids	1910.106	Employees who handle, store, or dispense these products	Initial / Periodic	1 hour	Supervisor/ASUOSH
Tools - Hand & Power	1926, Subpart I	Employees who will use hand tools	Initial / Periodic	1 hour	ASUOSH
Trenching	Subpart P	Employees who work in excavations	Initial / Periodic	1 to 2 hours	ASUOSH
Violence in the Workplace (recommended)	General Duty Clause	Any	Initial	Included in HRS New Employee Orientation	HRS
Welding/Cutting Safety	1910 Sub Q	Employees who perform welding/cutting operations	Initial / Periodic	1 to 2 hours	Supervisor/ASUOSH

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<b><u>ALL TRAINING MUST BE DOCUMENTED</u></b>					
<b>Please call 262-7649 or contact Ronnie Riddle, Safety Trainer, at <a href="mailto:riddlere@appstate.edu">riddlere@appstate.edu</a> for information on any of the classes listed or to request a class.</b>					
<b>NOTES</b>					
1. The General Duty Clause is Section 5(a)(1)of the Occupational Safety and Health Act and states: "Each employer shall furnish to each of his employees employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to his employees." .					
2. The term periodic training generally means training that occurs at regular intervals (e.g. 1 to 3 years). Annual refresher training is recommended in order to maintain the understanding/skill level required by most NC OSH standards. In some cases, even when annual or refresher training is not required by standard, retraining may be indicated when it is determined an employee may be deficient in understanding or in the skill level required.					
3. The estimated class times needed to provide training for each course, type of activity or exposure is the amount of time needed for the employee to obtain a minimum level of proficiency. More or less time may be needed depending on class size and the experience level of attendees. .					
<b>ASU Employee Required Training Matrix-Revised</b>					
<b>UPDATED 10/13/2010 - rer</b>					