

## University Health and Safety Committee Minutes

### IG Greer Room 224

Date of meeting: 11/02/2017

**Attendance:** Charlie Wallin, Steve Nixon, Becca Miller, Mary Cavanaugh, Brad Vest, Adam Jones, Jody Miller, Carolyn Bosley, Caitlyn Blakelock, Shante' Mathes, Jennifer Chrisohon, Scott Mash, Sharon Welsh, Sammye Sigmann, Angie Miller, Randy Cockerell

Last month minutes approved

#### Roundtable Discussion:

**Angie Miller** - HR

**Jennifer Chrisohon** - General Counsel

**Mary Cavanaugh** - EHS&EM: Update on Sharps container program. In process of getting boxes labeled and will get them set up in areas that have been approved. Lab Coat rental program is still going forward

**Brad Vest**- Student Union: Legends received significant flooding during last storm

**Adam Jones**- Library: No damage from flooding. Fire drill - got everyone out - record time

**Jody Miller**- Holmes Center - Some flooding, but nothing significant

**Scott Mash**- Police

**Randy Cockerell** - Biology - filling in until they get someone permanent

**Carolyn Bosley**- HR

**Caitlyn Blakelock** parking

**Shante' Mathes** - Research

**Sammye Sigmann** - Chemistry

**Sharon Welsh** - Student Health - some flooding

**Charlie Wallin** - Food services:

- Our committee website is now up and running - go to Safety page and link to it from there.
- Safety Shoes feedback: Grainger had better selection that it has been in last few years. Haven't heard of any negatives regarding steel toe. Still some selection issues with the soft toe - mainly with food service people. All were slip resistant.

**Steve Nixon** - EHS&EM

- If you have any feedback on **golf cart policy** - Steve NEEDS your comments ASAP
- VIVID - online training platform - we're trying to integrate with university - give Steve feedback
- Safety Campaign - poster for November - will send it out to members. Please print it and post in your area
- Incident yesterday that resulted in ambulance use. Someone chased a shoplifter and tripped and hit head. Please DON'T chase them. It is a big safety issue.
- Carolyn - has 3 injuries documentations that are not on the safety report. INI - Initial Notification Issue - first notification that an injury has occurred.

- We want to make sure the perception regarding reporting an injury or incident will not be held against them. We want to make sure it is a good environment.

### **Fragrance - Accommodation and Compliance Information**

- Jason has been approached several times about having a fragrance free policy
- Different departments have made certain policies if they have staff/faculty/students that have major reactions to fragrance.
- Fragrance means they have something that will cause something to smell or deaden the smell
- Fragrance free is better than unscented.
- Recommendation that we start small - **education 1st**. Start with things the University purchases.
- Single best source - job accommodation network: [www.askjan.org](http://www.askjan.org) search fragrance.
- HR - has worked through one-on-one cases.
  - Have been able deal with issues on case-by-case basis
  - We are seeing more and more cases
  - One situation isn't about a person - she sits next to a bathroom where there are lots of sprays and it's affecting her allergies
  - Have been successful with conversations with individual
  - Education awareness is key - especially regarding bathrooms/sprays used around campus
  - To policy this would be very difficult
  - Campus-wide education would be best
  - Suggestion: Scott McClure should be in of this conversation with HVAC (air quality) - several fans and vents in bathrooms aren't working
- We will check with Beth Clark regarding any type of plug in fragrance items that aren't banned. *Anything that plugs in is banned - plug-in fragrance enhancers, also plug-in wax warmers.*
- Suggestion to do a campaign regarding fragrance sensitivity (similar to Slips, Trips and Falls)
- Carolyn and Steve with Mary giving context, will work on information/poster, etc.

Charlie gave motion to leave - everyone approved by leaving