

University Health and Safety Committee Minutes

IG Greer Room 224

Date of meeting: 10/05/2017

Attendance: Jason Marshburn, Steve Nixon, Barry Sauls, Jennifer Chrisohon, Sammie Sigmann, Jody Miller, Adam Jones, Scott Mash, Jeff Talbot, Shante' Mathes, Charlie Wallin, Becca Miller

RoundTable Discussion

- **Essential Personnel:**

- How is it looked as a liability from a University standpoint? Ex. During graduation essential personnel are directing traffic. If there is a lightning storm.....staff says they aren't going to stand out during lightning storm. Jason responded: If it's not an emergency, no one should be outstanding during lightning.
- What about snow? - Those who have signed up to be here, but then say they aren't coming. Jennifer: language in policy indicates that they can use judgement. If it's a one-time thing, that's fine. If it is continuing, then we need to address this with HR. Two policies have been merged - adverse weather and emergency weather. Barry: It can be a moral issue - when you have 10 people who are supposed to be there, but only 8 show up most of the time. Jennifer: Then we need to look at why they are in a position that is essential. If there are issues, having repeated problems, then call HR.
- Is the state going to make any change in the weather policy this year? Jennifer: Has not heard anything but will check.

- **Police:**

- Have 25 doses of Narcan - reverse overdose - they will begin carrying once trained.
- Drug/Medicine bin - in Police lobby - has a surprising number of medicines

- **Research:**

- Received Animal Research approval

- **Chemistry:**

- Hot Plates problems - not unusually for people to leave hotplates on for different reason overnight. We need to get this information out to all the labs that could use these hot plates. The article, given in email by Charlie, lists the types of hot plates that have been involved.
- Had an acid accident last week. It was during the day. Student was transported to health services. It was taken care of properly. Will police transport to urgent care or ER after hours? Yes

- **Parking:**
 - Made it through WF game. (Jason - 64 incidents during the Wake game)
 - Outside went really well.
 - Homecoming weekend - lots of things over the next couple of days. Should be fun, but could be dangerous. Parade, street fair/beer garden. Lots of administrators will be there. Night time: bonfire and fireworks (Greenwood parking lot). Then game on Saturday
- **S,T,F, campaign follow up (Steve):**
 - Thanks for helping support the S,T,F safety campaign. Please post in your areas if appropriate. Also send to coworkers. S,T,F are the most impactful issue - in terms of people getting hurt and financial for University
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- **Golf Cart Policy draft:**
 - Please give Steve feedback.
 - Good opportunity to begin discussion about these vehicles traveling on River Street. In the policy draft - River Street is Off limits
- **Grainger Shoe Truck**
 - Where to park the shoe truck? Two days (10/18-10/19) on campus at Roess and at State Farm Physical Plant (10/17)

Review of Safety Performance

- **Safety Report Card:**
 - Includes near HIT tracking
- **Policy on Motorcycles/Scooters**
 - Barry: They are allowed anywhere bicycles are. Have talked about having some pads poured where any of these can be parked.

Preventative Safety Topic - App State Active Shooter Exercise Recap

Jason does presentation

- **Key Strengths:**
 - VEOCI (Great system, but had just gotten it and trained on it)
 - Partnerships
 - Community engagement
 - Planning, training, exercising
 - Patient care initiated quickly
- **Key Findings - Areas of Improvement**
 - VEOCI
 - Training
 - Patient Triage
 - Coordination
 - Communication

- Lack Redundancy
 - Personnel
 - Infrastructure
- Access Control - electronic locks, key locks. etc.
- *Physical Fitness - help be able to carry people out of buildings, be able to carry people down flights of stairs, also Mental Fitness*
- **Key Needs**
 - Functional Space
 - Communications Systems
 - Campus Camera System
 - Access Control Standard
 - Campus Call Center (provider)
 - Personnel
 - Equipment (i.e.: breaching Kits)
- **Next Steps**
 - Address Corrective Action Plan
 - Revise Emergency Plans
 - Provide Training
 - Future Exercises
 - Continue Public Education
 - Enhance Continuity Planning