

Appalachian State University
Residence Hall Fire Drill Report

Residence Hall: _____ Date: _____ Time: _____ am pm

Drill Completion Time: _____ minutes _____ seconds

Alarm was triggered at: Panel Pull Station Detector Other

Type of Drill: a) Announced Unannounced to residents
 b) Blocked exit Regular Night Other

Describe Weather Conditions: _____

All Occupants Evacuated? Yes No (If no, list names of those not evacuated):

Describe any problems with the alarm system, doors, residents, etc.:

Describe the drill as it was performed:

List all staff observers (ex. R.D., R.A., Safety, Police):

Evaluate the effectiveness of this drill:

Person filing report: _____ Title: _____ Phone: _____

This form is to be completed by Safety Office Personnel with a copy provided to the Department of Housing & Residence Life.