

University Health and Safety Committee Minutes

IG Greer Room 224

Date of meeting: 02/01/2018

Attendance: Steve Nixon, Adam Jones, John Janowiak, Carolyn Bosley, Randy Cockerell, Jody Miller, Sharon Welch, Shante' Mathes, Brad Vest, Becca Miller

RoundTable Discussion

Brad Vest (PSU and Legends):

- Legends should be back open next week after the flood – this has put a lot of strain on the Student Union. Many people don't understand the significant impact Legends has on the student body.
- Concern – lots of outside groups coming in wanting to bring in their own grill. – Brad will talk to Beth Clark (Fire and Life Safety Manager, EHS&EM) later today.

Randy Cockerell (Biology):

- Fume hoods is becoming a problem. Working with Scott McClure.
- Construction: making Rankin North waterproof – window flashing needs to be installed.
- Debi Trivette working with Rankin to establish EM team

Jody Miller (Holmes Center):

- Holmes – doing some construction – changing out lights to put in LED – if works will also put LED in plaza.
- Working with Debi in EM training to establish Building emergency management team.

Carolyn Bosley (HR):

- Finished up 2017 OSHA reporting. One sent to each department – should be put up in each department. Letter on one side and posting on other side.
- 2017: Down in incidents, down in days away from work, restricted days was close, INI's were up.
- 2018: We need to slow things down! ☺ Employee related: 20 incidents in January. 4-6 of those will be recordable. What is recordable and what is not? If it's strictly first aid, it's not recordable. If Rx is involved, or if we are unable to accommodate person so they can work, it's recordable. Splint recordable, wrap not-recordable. Last year if there was an INI – we asked supervisor to fill out report. We need INI's completed as thoroughly and detailed as possible. If this can be done we may not require supervisor forms from INIs that do not require medical attention. If we see things happening over and over in same area, reports will still be required.
- Great "Return to Work" program!! Thanks to Carolyn ☺ (From Steve and group)

Shante' Mathes (Research Protections):

- Lab coat program is approved! Fittings should start during summer. PI can choose between scrubs or lab coats.

Sharon Welch (Student Health Services):

- Flu is hitting campus hard.

Steve Nixon (EHS&EM):

- Electronic Safety Training. We have had a portal built just for ASU. We will keep you updated as IT is still working on it. Google: Appstate.vividlms.com
- Recap of Incidents comparing 2016-2017 comparing months
- Food Services has established a safety committee.
- Maintenance and inspection records: This seems to be something that is hit or miss on campus. Some systems/items have regular maintenance/inspection and others haven't had either. Example: Chlorine gas exposure, sent employee to hospital. There should have been protections in place. During the investigation it was found that there was a chlorine sensor in the room where the person was working, but it was 16 years old and had not been serviced since it was installed.
- Fire Safety System – we currently do not have a comprehensive plan for every building on campus. Beth has a RFP out.
- Hoist inspections – just found out that there is a yearly inspection required
- Please be on the lookout for different things that may need inspection, required maintenance – any concerns, issues, etc. please direct to Steve Nixon.
- Issue brought up: Several ADA entrances need servicing. Also many problems with ADA accommodations in various places/buildings across campus. Academic advising building, counseling area, Chancellor office/building (parking, no ADA door, water fountain, bathroom etc.) Part of diversity – includes mobility. Major concerns brought up in this committee. Steve will share with Charlie and Jason.

Safety Report cards for 2017 attached to email regarding meeting time.